



SUMMARY OF CODE OF CONDUCT FOR MEMBERS
(for full code of conduct see website - www.marshfieldclt.org)

1. General Conduct

Members must act with complete integrity in any dealings with or on behalf of the CLT and not seek to gain any special advantage for themselves, their family or friends.

2. Behaviour During Meetings

Member must:

- treat others' contributions with respect and refrain from personal attacks
- allow everyone to take part without interruption or intimidation and treat everyone equally
- declare any private interests in the matters under discussion and agree to leave the meeting for the relevant agenda item if the meeting so decides.
- address the meeting via the Chair and respect the Chair's rulings
- respect the collective decision making process and abide by majority decisions.

3. Confidentiality

Members may, from time to time, receive information which is not in the public domain. It is the responsibility of each member to ensure that this information remains confidential unless prior authorisation has been given by the Chair for this to be discussed elsewhere. Individuals must never use confidential information for their personal advantage or the advantage or disadvantage of anyone known to them, or to disadvantage or discredit the CLT.

4. Sanctions

Any member who breaks the code of conduct, or acts in a way which a reasonable person would conclude may cause harm to the CLT, risks having their membership terminated.